



Budleigh Salterton Medical Centre

Patient Participation Group

Meeting Minutes

Meeting Date:	Wednesday 13 th May 2015	Start Time:	6.30pm
Location:	Public Hall, Budleigh Salterton	End Time:	8.00pm

Present:	Peter Frean (PF); Robert Harland (RH); Chis Kitson (CK); Mark McGlade (MM); Richard Mejzner (RM); Deborah Mitchell (DM); Michael Rice (MR); Lesley Roden (LR); Maureen Tregurtha (MT); Richard Waller (RW); Veronica White (VR) 28 Members of the Public Attended
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- 1) **Welcome:** Those present were welcomed by Mark McGlade (MM), Chairman and an introduction of the PPG members was made. Rob Jones was also introduced and welcomed as the guest speaker for the evening.

A brief overview of the practice was given, which has approximately 8,000 patients on its register. The practice does an average of 166 prescriptions per day and on a standard week when there is no annual leave the practice offers 656 appointments plus 16 additional appointments outside of the practice core hours plus an extras list. The GPs also see patients on their extras list from 5.00pm

The objectives of the PPG are to produce a regular newsletter to keep patients informed and made aware of health news concerning patients and the Practice; to help patients become more informed and educated about their own health and healthcare by providing means for the dissemination of health information of all kinds; and to develop ways for patients to help in times of need and to develop a community spirit amongst patients

- 2) **Minutes:** The minutes of the last AGM meeting, 04/06/2014, were confirmed to be true and correct.

- 3) **Chairman's Report of 2014/2015:** Since the last AGM the PPG has continued to be actively involved with the medical centre. The PPG has:

- Liaised with the medical centre GP's and staff on the annual Patient Survey which was produced in February
- Represented Budleigh Salterton patients on WEB, Patient Group meetings to help prioritise local services
- Represented Budleigh Salterton patients on Health and Social Care Team meetings
- Liaised with CCG and Steering Groups on plans for the future of Budleigh Hospital
- Held four committee meetings at medical centre
- Published four newsletters
- Organised a public talk on Diabetes with Dr Neil Walker

- 4) **Election of Committee:** The PPG Constitution requires the Committee to have 9 elected members. Committee members serve for a 3 year period and can then stand for re-election. The Constitution requires that 2 of the Committee members live outside of the Town limits of Budleigh Salterton, representing the local villages.

Stepping down at this AGM were Mark McGlade and Lesley Roden who had both applied to remain on the Committee and stand for re-election. There were no nominations from the floor.

It was proposed by Robert Harland and seconded by Peter Freaan that Mark McGlade be re-elected to the PPG as Chairman.

It was proposed by Richard Mejzner and seconded by Chris Kitson that Lesley Roden be re-elected to the PPG as Vice Chairman.

- 5) Budleigh Salterton Hospital Hub Update:** Rob Jones, Project and Development Manager presented an update regarding this £800K project. £400k has been reinvested by North Devon Healthcare Trust and £400k has been donated by the League of Friends.

The hub will serve a population of approximately 48,500 which includes 7 medical centres and a hospital in Exmouth. There are approximately 10,000 people under the age of 21 of which there high levels of mental health needs and a high level of teenage pregnancy (especially in Exmouth). The main issues in this area are mental health and depression; alcohol and drug misuse; and domestic violence.

There are four areas of consultation work on-going:

1. Young people including local schools/colleges – 286 involved in designing the initial plans
2. General public – drop in surgeries across the WEB area
3. Local clubs, societies and religious groups – supporting the social element of the Hub
4. NHS, local authorities and communities – advising on who and how often services attend

Five main areas of work which are being covered over the coming months are:

1. What are the best services to be delivered at the Hub
2. How will all of these services fit together and how will the Hub work
3. Transport – making sure people can visit the Hub when they want to
4. Looking at good examples of work in other areas
5. Sustainability – how can we keep the Hub running

The hospital closed on 1st April 2015 and hopes to reopen as the hospital hub by 1st October 2015. 60% of the hub will be NHS services; 30% charity or non-profit; and 10% commercial.

The reception is to be dementia friendly in its colours and designs. A local photographer is producing large 360 degree photographs of all the local villages/towns in WEB so visitors are able to see at a glance what areas the hub supports.

Downstairs will include an older persons area; medical clinic; support, prevention, advice and information; and a café. First floor will include gym and healthy living area; physiotherapy; changing rooms and showers; audiology; mental health services; large community space; and a group support room. NHS England are currently looking at an NHS dentist to occupy space at the hub.

There is a built in emergency plan for a 2 hour turnaround from hub to inpatient hospital should the need arise. In the first floor rooms ceiling rails are remaining so curtains can be attached, wall fixed bed heads remain as do the plug / emergency sockets for bed spaces.

- 6) Dr Richard Mejzner:** Thanked the PPG for all their efforts over the large year.

He also thanked Rob Jones on his huge achievement over the past two years of putting together the Budleigh Hub project.

7) Questions / Comments:

- Suggestions for future public talks were (1) Alzheimer's / dementia; (2) mental health
- To encourage the younger generation to join the PPG.
- Attendance at the meeting was very poor from a practice with 8,000 patients. It was advertised by posters, in the practice reception and via the newsletter. It was suggested it could also be advertised in the library diary which is produced every year. This would also prevent clashes of events.

- 8) Next AGM Meeting:** Spring 2016 – date to be confirmed.